

NDT Storeman

Description

DM NDT, a leading I.R.M. services company in the Marine, Oil and Gas and Petrochemical industries and part of DM Group Services, is currently looking for **NDT Storeman** to join their team on a full time basis in Singapore.

Responsibility

- To take over all asset tracking and management for the company, as well as packing and receiving for jobs.
- Asset PO creation, as well as regular equipment inspections and control.
- Checking of goods inwards documentation, goods checking, and acceptance of all deliveries to stock.
- Ensuring that all tools are returned, recorded, and properly stored in the Tool Stores.
- Informing the Head of Stores and Production Control of low stock and other shortages that may necessitate re-ordering.
- Maintain a safe working environment within the Stores areas in collaboration with the Head of Stores. Fundamental "housekeeping."
- Carrying out any other duties deemed necessary to ensure the smooth operation of the Department and Company.
- Receiving tools and parts from vendors.
- Ensure that all received stock is in good condition and that everything ordered is present.
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Qualifications (must-haves/essentials in bold)

- **Basic Computer Skills (Microsoft Office)**
- **Good written and spoken English**
- No prior experience necessary (suitable for fresh graduates)
- Physically fit
- Interested in hands-on and technical work
- Good attitude towards work and willing to learn

Job Benefits

- Opportunity to start a new career
- Opportunity to expand capabilities and gain experience in a niche industry

Contacts

Please forward a copy of your CV and any relevant certifications to jobs@dmgroupservices.com

Hiring organization

DMNDT Pte. Ltd.

Employment Type

Full-time

Industry

Onshore / Offshore / Shipyards /
Petrochemical / Maritime

Job Location

Singapore

Date posted

8 December 2022

Valid through

28.02.2023